



BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

DHANBAD, JHARKHAND

E-mail:- registrarbbmku@gmail.com

Ref. No. : BBM KU/CCDC-290R/1745/2026

Date:- 25/09/2026

Quotation Invitation Notice

Sealed quotations are invited from experienced and reputed firms/agencies for the designing, printing, and supply of Souvenirs for the 3rd Convocation of the University.

1. The Scope of work is as follows:-

- Designing the layout and aesthetics of the souvenir (cover and content pages).
- Typesetting and page formatting based on content provided by the University.
- Multicolour printing of the souvenir with a high-quality finish.
- Binding and packaging of printed copies for safe delivery.

2. Specifications

- Number of Copy-250
- Number of pages: 64 pages/Souvenir
- Size-272mm*212mm
- Page thickness-250GSM Laminated (Cover page) & 130GSM (Inside content page)
- Multicolour Printing and Perfect Binding.

3. List of documents required for eligibility: -

- Company registration certificate
- Permanent Account Number (PAN) and GST Number of the firm.
- Proof of its Registered Office.
- Sample copy of similar past work.

4. Submission Details

- Quotation to be submitted in a sealed envelope clearly super-scribed with: "Quotation for Souvenir- BBM KU Convocation 2026"
- Last Date of submission: 28.09.2026 upto 4pm
- Venue of Submission: Office of Registrar, BBM KU, Dhanbad-826004

5. Terms and Conditions

- Payment shall be made on satisfactory completion and delivery of the Souvenir.
- The University reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- The University also reserves the right to cancel the whole procedure without assigning any reason, and the decision of the University shall be final.

By order of the Vice-Chancellor

Sd/-

Registrar

Date:- 25/09/2026.

Ref. No. : BBM KU/CCDC-290R/1745/2026, Dhanbad.

Copy to:-

- Establishment Section, BBM KU, Dhanbad
- PA to VC/DSW/R for information to VC/DSW/R
- University Website
- Guard File.

Registrar

Binod Bihari Mahto Koyalanchal University,
Dhanbad

25.9.2026