



BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

DHANBAD, JHARKHAND-826004

E-mail:- registrarbbmku@gmail.com

Ref. No. BBMKU/R/605/2026

Date: 02/04/26

Advertisement

Online applications are invited for Graduate Apprenticeship Training at Binod Bihari Mahto Koyalanchal University and its Constituent Colleges under the Apprentice Act, 1961(as amended) and in the light of Sankalp no. 2257 dated 02.11.2023 issued by the Department of Higher and Technical Education, Jharkhand. The candidates who have graduated from a recognised University/College of Jharkhand State between the years 2021 to 2025 can apply through the online Portal (<https://dhteapprenticeship.jharkhand.gov.in/login>).

			Various Admin Sections	Account Section	Physics Lab	Chemistry Lab	Botany Lab	Zoology Lab	Computer Lab	Library	
			Eligibility (Passed during 2021-2025)								
S.N.	Establishment	Total Seats	Any Graduate	B.Com/BBA Economics/ Maths/ BBA	B.Sc. B.Sc.	BSc Physics	BSc Chemistry	BSc Botany	BSc Zoology	BCA/B.Sc IT / B.Sc. Computer Science	BLIS/ BLIB
			Available Seats								
1	BBMKU (HQ)	20	10	4		1	1	1	1	1	1
2	B.S.K College, Maithon	5	2	1		1	1	0	0	0	0
3	Bokaro Steel City College	10	2	2		1	1	1	1	1	1
4	Chas College, Bokaro	10	2	2		1	1	1	1	1	1
5	K.B College, Bermo	8	2	2		1	1	1	1	0	0
6	Katras College	4	2	2		0	0	0	0	0	0
7	P.K Roy Memorial College	10	2	2		1	1	1	1	1	1
8	R.S More College	7	2	2		1	1	0	0	1	0
9	RSP College, Jharia	8	2	2		0	0	1	1	1	1
10	S.S.L.N.T College	9	2	2		1	1	1	1	1	0
11	Sindri College	5	2	2		0	0	0	0	1	0
Total		96	30	23		8	8	7	7	8	5

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Category-wise Breakup of Positions							
Positions	UR	ST	SC	BC-I	BC-II	EWS	Total
Various Admin. Sections	13	8	3	2	2	2	30
Account Section	10	6	2	2	1	2	23
Physics Lab	4	2	1	1	0	0	8
Chemistry Lab	4	2	1	1	0	0	8
Botany Lab	4	1	1	1	0	0	7
Zoology Lab	4	1	1	1	0	0	7
Computer Lab/Section	4	2	1	1	0	0	8
Library	3	1	0	1	0	0	5

Stipend

The Graduate Apprentices will be paid a consolidated stipend of Rs. 12,000/- p.m. i.e., Rs 7,500/- from the Jharkhand State Government and Rs 4,500/- from the NATS (National Apprenticeship Training Scheme).

Selection Process

All candidates are advised to input their final qualifying degree marks in percentage. Wherever CGPA has been adopted by the University/Institute for the Undergraduate Examination and the percentage of marks/marks obtained out of total marks is not furnished in the certificate, the equivalent percentage shall be worked out as per the conversion formula adopted by the University/Institute concerned. It shall be the sole responsibility of the candidate to produce the documentary proof of the equivalent percentage/percentage conversion formula applicable to the Institute / University, at the time of document verification.

In case of candidates securing equal marks/percentage in their qualifying examination, preference in the merit list shall be accorded to the candidate who is older in age.

General Instructions

1. The above engagement as Apprenticeship Trainee is purely temporary and does not confer any right/claim whatsoever, either explicitly or implicitly, for regular appointment in any post.
2. This engagement is valid for one year only and shall automatically stand terminated thereafter.
3. Candidates who have already registered/ undergone/are undergoing apprenticeship training under the Apprenticeship Act at BBMKU or elsewhere are not eligible to apply.

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4. The selected candidate will be awarded a certificate on successful completion of 1 year of apprenticeship training by NATS.
5. Shortlisting of the applicants will be done based on the aggregate percentage achieved, considering all subjects of the undergraduate degree.
6. Shortlisted candidates will be called for the selection process. Shortlisted Candidates have to produce their original certificates at the time of the selection process.
7. If the information furnished by the candidate in any part is found to be false or incomplete or is not found to be in conformity with the eligibility criteria mentioned in this advertisement, candidature will be considered as revoked/terminated at any stage of the recruitment process or after recruitment or after joining, without any reference given to the candidate.
8. For availing a reservation (if any), a valid category certificate must be uploaded. In case of BCI & BCII, a non-creamy layer category certificate is required.
9. Reservations, including horizontal reservations, will be applicable as per the Jharkhand State Government Reservation Policy.
10. The University reserves the right not to fill the post, cancel the advertisement without assigning any reason, and its decision in this regard will be final.
11. The decision of the BBMKU will be final & binding on all candidates on matters related to eligibility, shortlisting of applications, mode of selection, and cancellation of the selection process (part or full). No correspondence will be entertained in this regard.
12. Candidates can apply online through the link below
<https://dhteapprenticeship.jharkhand.gov.in/login> from 07.04.2026 to 21.04.2026
13. Prior to application on the above portal, candidates must register on NATS portal (<https://nats.education.gov.in/>) to generate their NATS ID.
14. Any resultant dispute arising out of this advertisement shall be subject to the sole jurisdiction of the Courts situated in Jharkhand only.
15. Applicants are required to visit the university website www.bbmku.ac.in for any updates.

By order of the Vice-Chancellor

Sd/-

Registrar

Memo No. : BBMKU/R/ 605 /2026

Date:- 02/04/2026

Copy to:-

- 1) The Principal Secretary, Chancellor of the Universities, Lok Bhawan, Ranchi, Jharkhand.
- 2) The Secretary, Higher Education, Dept of Higher and Technical Education, Govt. Of Jharkhand, Ranchi.
- 3) The Director, Higher Education, Dept of Higher and Technical Education, Govt. Of Jharkhand, Ranchi.
- 4) SIO, NIC Jharkhand State Centre, Ranchi
- 5) Director, NATS, BOPT(ER), Kolkata
- 6) All Officers, BBMKU, Dhanbad
- 7) All Principals, BBMKU, Dhanbad for information.
- 8) Establishment Section , BBMKU, Dhanbad
- 9) PA to VC/R for information to VC/R
- 10) University Website (www.bbmku.ac.in)
- 11) Guard File.

Registrar

BBMKU, Dhanbad

2/4/26

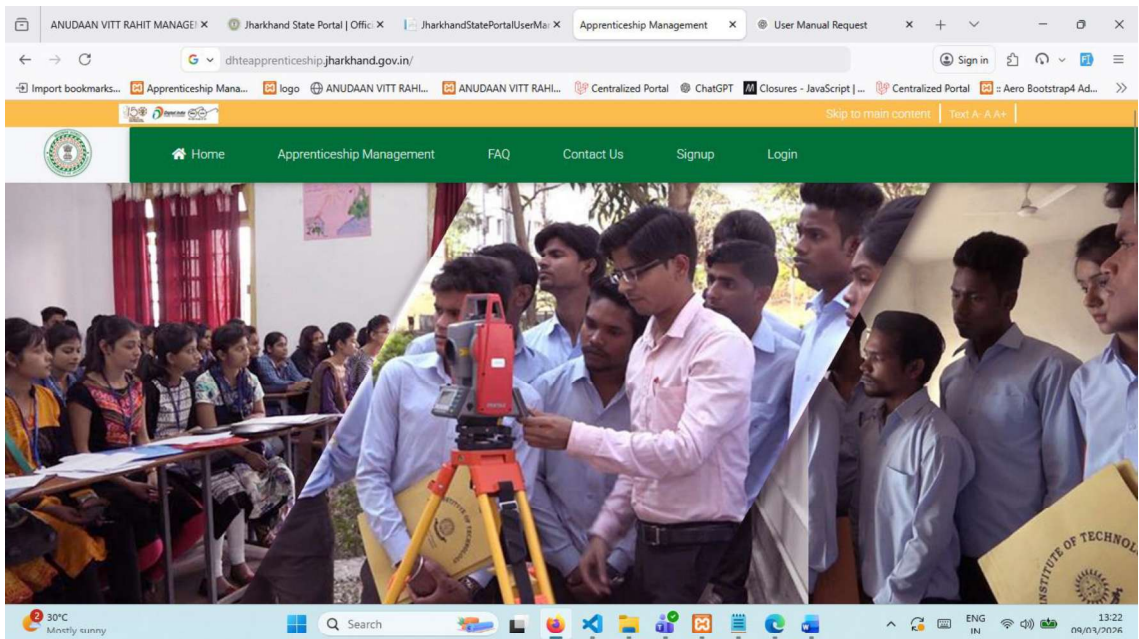
USER MANUAL

Apprenticeship Management



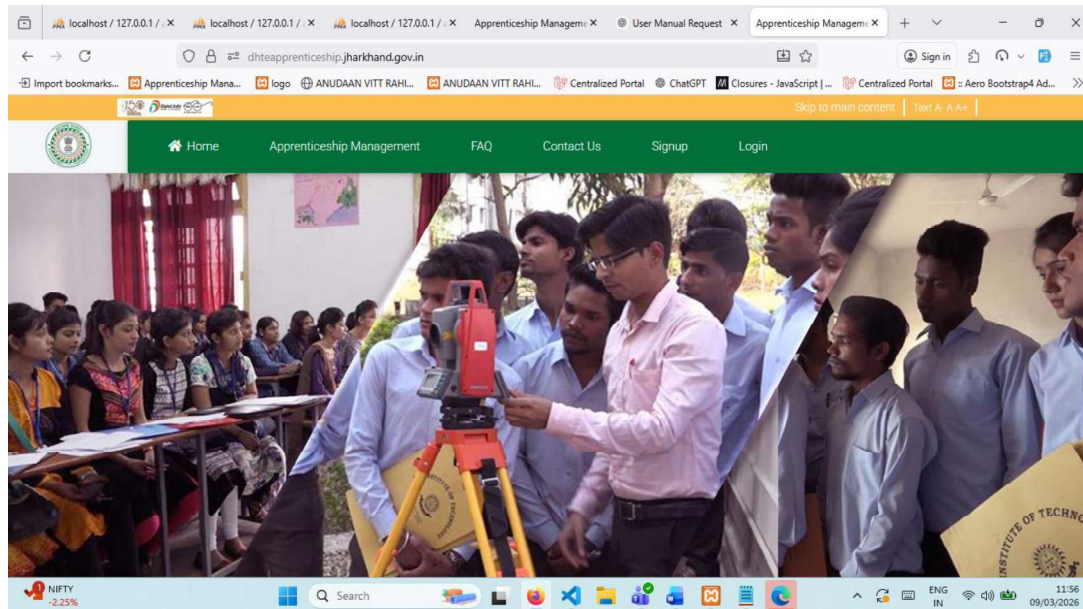
A User Manual to Navigate the Apprenticeship Management portal

APPRENTICESHIP MANAGEMENT PORTAL HOME PAGE



Candidate Registration Process

1. Access the Portal



- Open the **Apprenticeship Management Portal** in a web browser.
- The homepage displays menu options such as **Home, Apprenticeship Management, FAQ, Contact Us, Signup, and Login**.
- Click on **Signup** to begin the registration process.

2. Fill Registration Details

- On the registration page, the candidate must enter the following details:

- **First Name** – Enter the candidate's first name.
- **Middle Name** – Enter the middle name (optional).
- **Last Name** – Enter the last name.
- **Mobile Number**
 - Enter a valid mobile number.
 - Click **Send OTP** to receive the verification code.
- **NATS Version**
 - Select the appropriate **NATS Version** from the dropdown list.
- **NATS ID**
 - Enter the valid **NATS Registration ID**.
- **Email Address**
 - Enter a valid email address.
 - Click **Send OTP** to verify the email.
- **Password**
 - Enter a secure password.
- **Confirm Password**
 - Re-enter the password to confirm.

3. OTP Verification

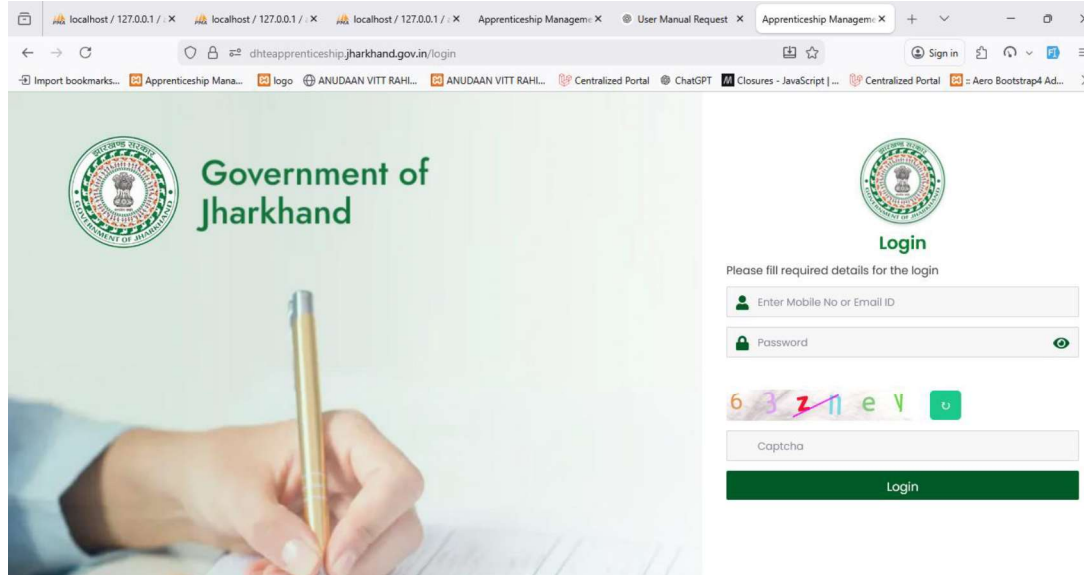
- After clicking **Send OTP**, a One-Time Password (OTP) will be sent to the registered **mobile number** and **email address**.
- Enter the received OTP in the verification field.

- • OTP verification confirms the authenticity of the candidate's contact details.

4. Complete Registration

- • After filling all required details and verifying the OTP, click **Register**.
- • The system will successfully create the candidate account.

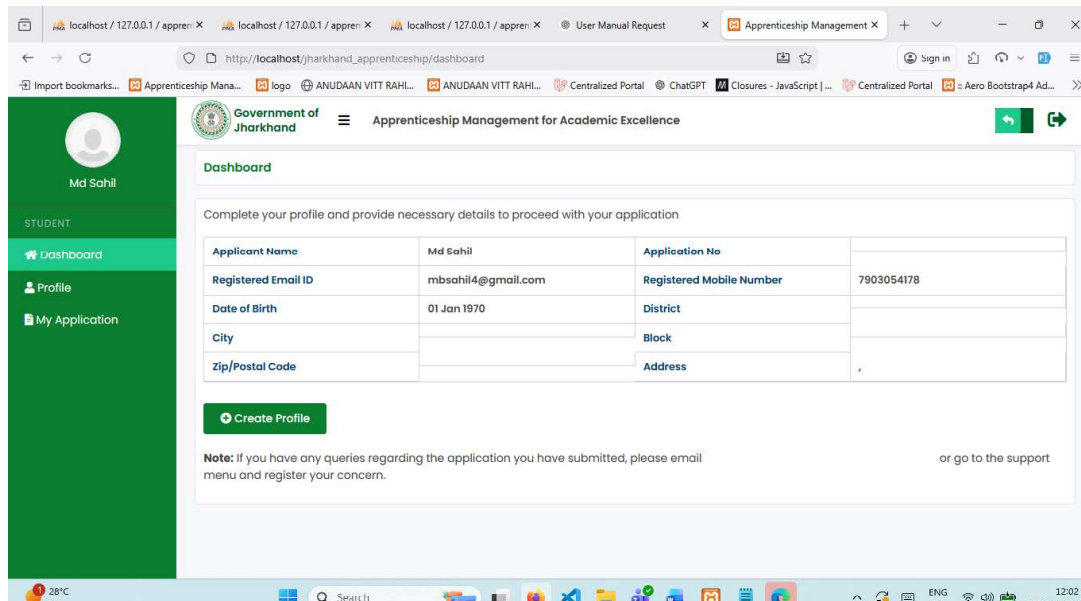
5. Candidate Login



The screenshot shows a web browser window with the URL `dhteapprenticeship.jharkhand.gov.in/login`. The page features the Government of Jharkhand logo and the text "Government of Jharkhand". Below this, there is a "Login" section with the instruction "Please fill required details for the login". The login form includes three input fields: "Enter Mobile No or Email ID", "Password", and "Captcha". A green "Login" button is positioned below the Captcha field. The background of the page shows a hand holding a pen over a document.

- After successful registration:
 - Go to the **Login** page.
 - Enter the **registered Mobile Number or Email ID**.
 - Enter the **Password and Captcha**.
 - Click **Login**.
- After successful login, the candidate can proceed to **complete the application form and apply for apprenticeship positions**.

6. Candidate Dashboard



- After successful login, the candidate will be redirected to the **Dashboard**.
- The dashboard displays basic applicant information such as Applicant Name, Registered Email ID, Registered Mobile Number, and Application Number.
- To proceed with the application process, click **Create Profile**.

7. Profile Creation

- The candidate must complete the profile before applying for apprenticeship positions.
- The profile consists of the following sections:
 - Personal Information
 - Academic Information
- Candidates can click **Save as Draft** to save the entered details and continue later.

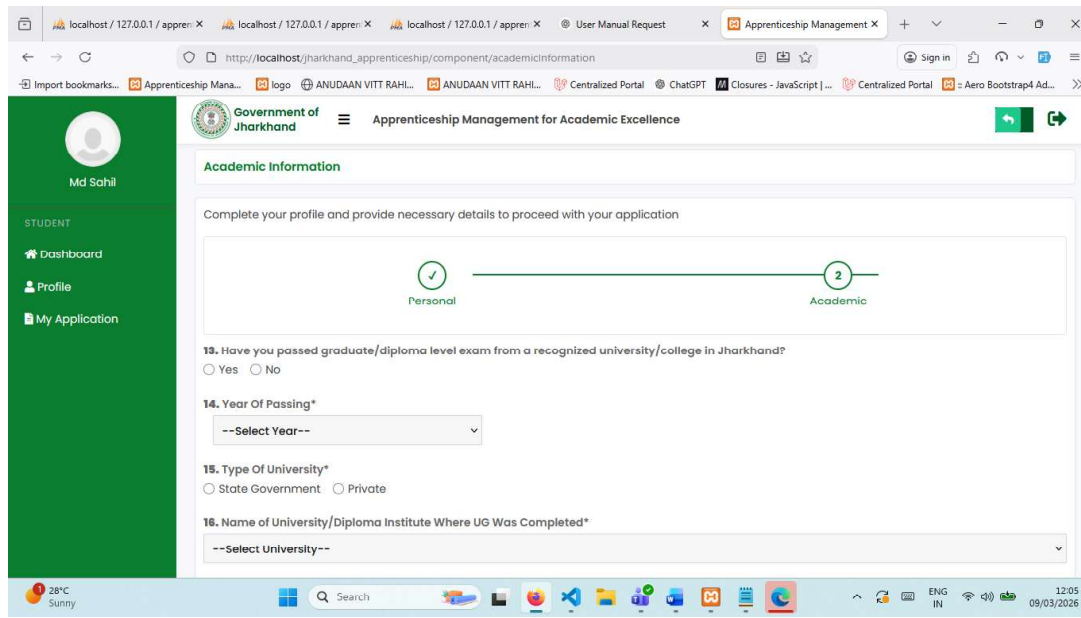
8. Personal Information

The screenshot displays the 'Personal Information' section of the apprenticeship application portal. The form is titled 'Personal Information' and includes a progress indicator with two steps: '1 Personal' and '2 Academic'. The form fields are as follows:

- 1. Name* (As Mentioned In Aadhaar ID):** Md Sahil
- 2. Father's Name*:** Enter Father's Name
- 3. Date Of Birth*:** dd/mm/yyyy
- 4. Mobile Number*:** 7903054178
- 5. Email id*:** mbsahl4@gmail.com
- 6. Gender*:** Male (selected), Female, Others
- 7. Category*:** --Social Category--
- 7.1. Caste Certificate*:** Browse... No file selected.
- 7.2. Caste Reference No.****
- 7.3. Caste Certificate Token No.****

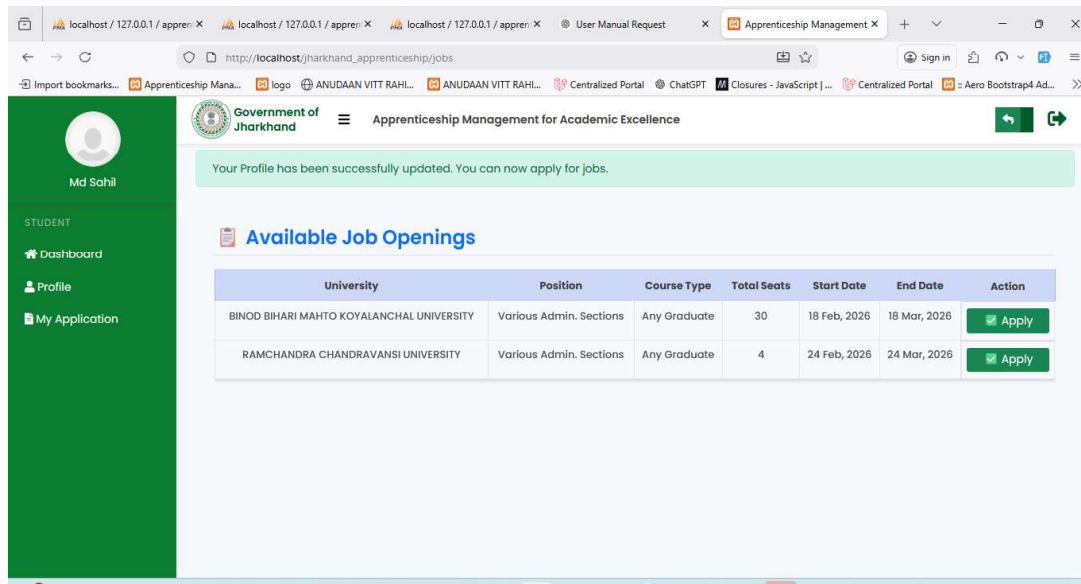
- In this section, the candidate must fill the following personal details:
- Name (as mentioned in Aadhaar ID)
- Father's Name
- Date of Birth
- Mobile Number
- Email ID
- Gender
- Category
- Divyang Status
- The candidate must also provide address details:
- Address Line
- District
- City
- Block
- Zip/Postal Code
- Upload the **Local Resident Certificate of Jharkhand** and enter the required reference details.
- After completing all required information, click **Next** to proceed to the next step.

9. Academic Information



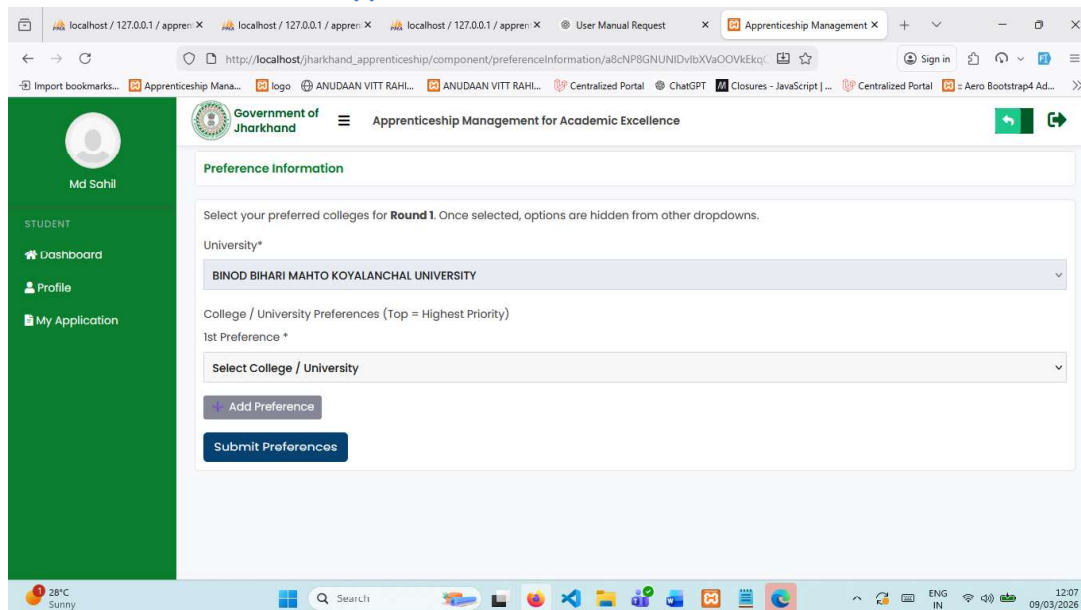
- In this section, the candidate must enter educational details:
- Whether the candidate has passed Graduate/Diploma level examination.
- Year of Passing
- Type of University (State Government / Private)
- Name of University or Diploma Institute
- The candidate must also enter course evaluation details:
- Registration Number of Course
- Evaluation Type (Marks / CGPA)
- Full Marks
- Total Marks Obtained
- The system automatically calculates the **Percentage** based on the marks entered.
- Upload the **combined marksheets and final certificate in PDF format**.
- Click **Next** or **Save** to complete the profile.

10. View Available Job Openings



- After completing the profile, the candidate can view **Available Job Openings**.
- The job list displays the following details:
 - University Name
 - Position
 - Course Type
 - Total Seats
 - Start Date
 - End Date
- Candidates can click **Apply** to submit the application for the selected position.

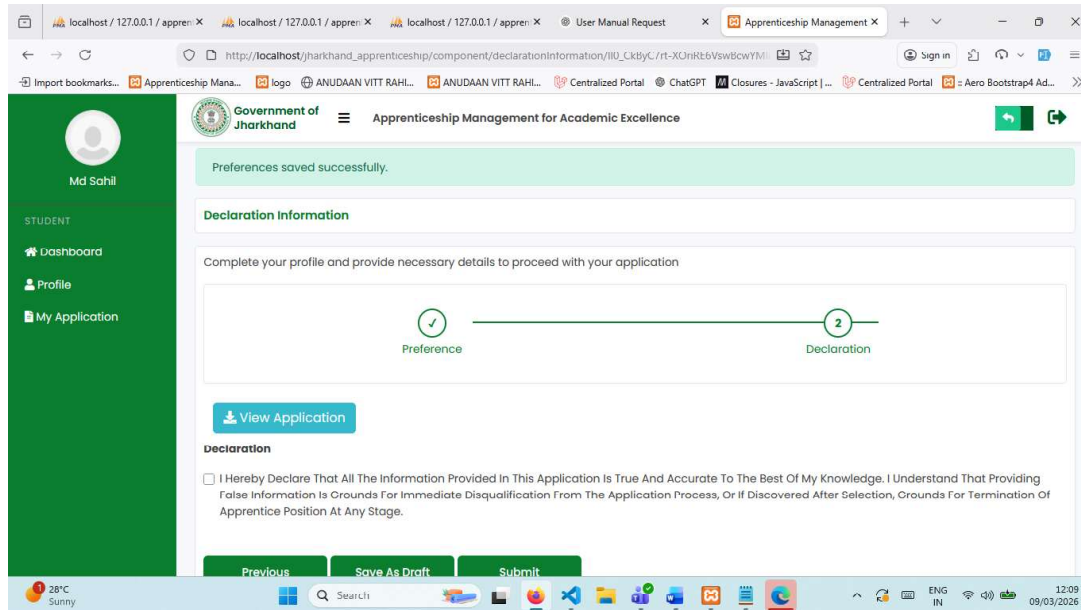
10. Preference Selection and Application Submission



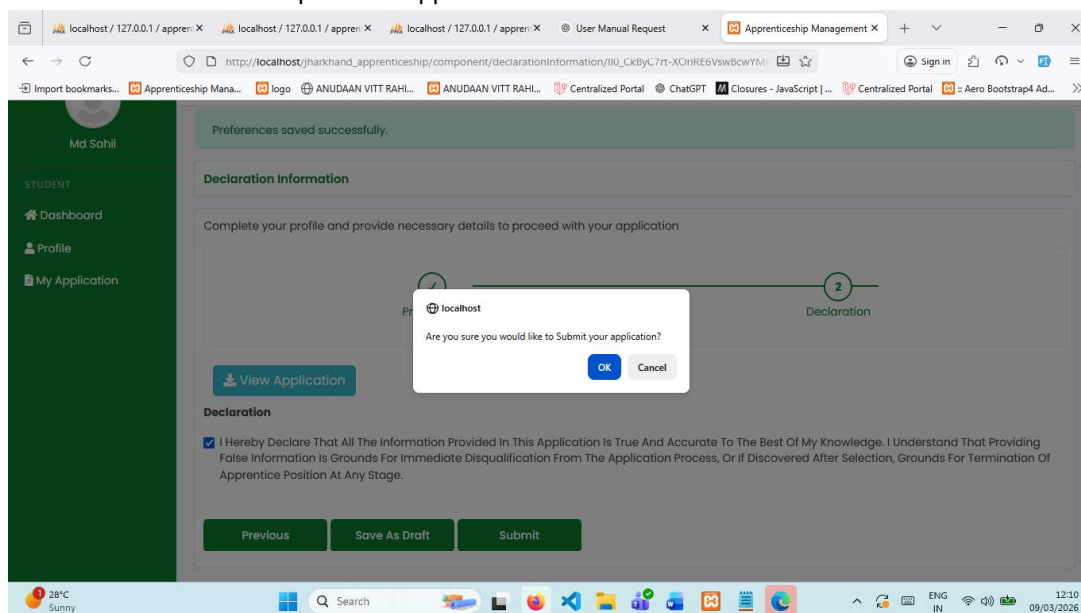
- After selecting **Apply** for a job opening, the candidate must select **college preferences**.
- On the **Preference Information** page:

- Select the **University** from the dropdown.
- Choose the **College/University Preferences** in order of priority.
- The **1st Preference** represents the highest priority.
- Click **Add Preference** to add more college options if required.
- After selecting the preferences, click **Submit Preferences**.

10.1 Declaration and Final Submission



- After submitting preferences, the **Declaration Information** page will appear.
- Candidates must:
- Review the application details using **View Application**.
- Read the declaration statement carefully.
- Tick the **Declaration Checkbox** confirming that the provided information is true and accurate.
- Click **Submit** to complete the application submission.



- A confirmation message will appear asking the candidate to confirm the submission.

11.Application Status (My Application)

The screenshot displays the 'My Applications' section of the Apprenticeship Management for Academic Excellence portal. The user is logged in as 'Md Sahil' (STUDENT). The page shows a table of 'Your Applied Applications' with the following data:

Action	NATS ID	Applicant Name	Applied Position	Document Verification	College Approval	University Approval	Admission Status
	MDSA567412476315	Md Sahil	Various Admin. Sections	Pending	Pending	Pending	Pending

- After successful submission, the application will appear in the **My Application** section.
- Candidates can view:
 - NATS ID
 - Applicant Name
 - Applied Position
 - Document Verification Status
 - College Approval Status
 - University Approval Status
 - Admission Status
- The candidate can track the progress of the application through this page.